

Astoria Library Board Meeting

Astoria Public Library

September 26, 2017

5:30 pm.

Present: Library Board members Kate Deeks, David Oser, Susan Stein, and Chris Womack.
Staff Library Director Jimmy Pearson.

Excused: Kimberley Chaput

Call to Order: Chair Kate Deeks called the meeting to order at 5:30 pm.

Approval of Agenda: The agenda was approved with the addition of New Business Item 8 (a): Astoria Maker Space.

Approval of Minutes: The minutes of July 25, 2017 were approved as presented.

Board Reports:

Chair Deeks reported that she had spoken about the library at several events.

Library Director's Report:

Director Pearson's report was as follows:

- Library Facilities – Beginning October 9th, the library's operating hours would be Monday through Thursday from 10:00 am to 6:00 pm, and Friday and Saturday from 10:00 am to 5:00 pm. Tongue Point students will be painting on October 2nd, with ALFA providing pizza and a stipend for the students.
The draft Request for Proposals (RFP) for architects will be reviewed by Public Works, and then published when Director Pearson returns from the Library Design Institute in Vancouver, WA.
- Library Programs – The first after hours teen event went well with pizza and activities. The teens are excited about the renovation and will be allowed to create an art wall. David Oser suggested Director Pearson coordinate teen activities with high school exam dates to accommodate students who come to the library to study together. Director Pearson briefly described his goals with the teen advisory group. Astor Elementary has borrowed some items from the library's collection for their history event. The 50th anniversary of the library is scheduled for October 8th from 2:00 pm to 4:00 pm. He shared ideas for the event, which was still being planned. David Oser suggested the Library Board and Library Foundation help host the event. The Board and Staff discussed incorporating fundraising and promoting the renovation.
- IT Update – A scanner had been donated and a volunteer was digitizing some interesting items in the library's collection. Director Pearson still needed to figure out how to make the digital copies available for research. He has applied for an Oregon Heritage Grant to help fund preserving some of significant items in the basement. He will find out in December if the application was approved. He wanted to use the funds to catalogue and preserve the items.
- Director's Activities – He will be attending the League of Oregon Cities Conference in Portland and the Library Design Institute in Washington. Astoria's library building might be selected for a breakout session on design challenges. He believed this would widen the group of architects that might be interested in working on the renovation. The first set of Play Aways had arrived.

Director Pearson presented a copy of the Irwin Club of Astoria's booklet from 1892, which included a list of Astorians who were involved in the community. He noted the Irwin Club met on the second floor of the Kinney building where the library was housed underneath the stairs.

Update on ALFA Activities:

Director Pearson noted that ALFA would provide pizza and stipend for the painting crew from Tongue Point.

Update on Foundation:

David Oser reported that a fundraising plan would be developed. He updated the Board on the school committee's plans to share information and raise funds and the marketing committee's efforts to develop a marketing plan. He also shared fundraising ideas being considered by the Foundation.

Director Pearson noted the Foundation would be the recipient of the Co-Op fundraising in October.

New Business:

Item 8(a): Astoria Maker Space

Director Pearson updated the Board on his discussion with Astoria Makers on partnering to provide a maker space in a building across the street from the library. He and the Board discussed maker spaces in other cities and the benefits of a maker space in Astoria.

Old Business:

Item 9(a): Review of Bylaws and Resolutions

The Library Board unanimously voted to appoint Susan Stein as Vice Chair.

The Board and Staff reviewed and discussed the library resolution and the board's role. David Oser suggested a strategic plan that more clearly defined the tasks that the Board is responsible for. Director Pearson offered to do some research and discuss his findings at a future Board meeting.

Public Comments: There were none.

Items for Next Meeting's Agenda: Discussion of Library Card and Internet Usage Policies.

Adjournment: There being no further business, the meeting was adjourned at 6:22 pm.

Respectfully submitted.